

FINA/airweave Swimming World Cup 2016

General Information Sheet Berlin, Germany – 30-31/08/2016 Schwimm- und Sprunghalle im Europa-Sportpark (SSE)

Deutscher Schwimm-Verband e.V. has the honour and pleasure to invite you to the FINA/airweave Swimming World Cup 2016 meet, to be held in Berlin, Germany (GER).

The following information has been designed to assist your National Federation in its decision to attend this event.

Please note that all the events in the FINA/airweave Swimming World Cup 2016 series will be conducted according to FINA Rules.

EVENT CONTACT

Should you have any questions or queries regarding the information provided in this document please feel free to contact Deutscher Schwimm-Verband e.V.:

Doris Ploetz

Deutscher Schwimm-Verband e.V., Korbacher Straße 93, D-34132 Kassel

Ph: +49 (0) 561 / 9 40 83-31 | Fax: +49 (0) 561 / 9 40 83-15

Email: ploetz@dsv.de

EVENT KEY DATES

July 01, 2016	Preliminary Entries
July 26, 2016	Entries by Name, Accreditation, Accommodation, Travel Details
August 16, 2016	Final Sports Entries deadline
August 29, 2016	Managers Meeting (SSE @ 17:00 / Press Conference Room)
August 28-29, 2016	Official Training - OPEN (09:00 – 20:00 hrs)
August 30-31, 2016	Competition

Sites and Dates for the FINA/airweave Swimming World Cup 2016

Cluster 1

Paris-Chartres

Berlin

Moscow

August 26/Fri - 27/Sat

August 30/Tue - 31/Wed

September 3/Sat - 4/Sun

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Cluster 2

Beijing September 30/Fri - October 1/Sat
Dubai October 4/Tue - 5/Wed
Doha October 8/Sat - 9/Sun

Cluster 3

Singapore October 21/Fri - 22/Sat
Tokyo October 25/Wed - 26/Thu
Hong Kong October 29/Sat - 30/Sun

PARTICIPANTS

Meets are open to entries from all national member federations of FINA and except for clubs within its own country, the HMF shall correspond with, and accept entries, only from national member federations of FINA, and not with clubs, coaches or individual swimmers. The HMF may choose to send a National Team and/or Club Representative. **The number of club swimmers may not exceed 200.**

ENTRY PROCESS & PROTOCOL

Registration: All National Federation registration and entries will take place online through the **FINA General Management System (GMS)** via <https://data.fina.org> Each national federation will access the system to complete their registrations before the designated deadline for each event. Clubs from HMF's will also be supplied login details to make registrations. Support and assistance will be provided by the GMS Support Team via aquaticsdb@fina.org

Please note that all legs within the same cluster will have the same deadlines.

Cluster 1:

Preliminary Entries: 01.07.2016
Registration, VISA and Accommodation: 26.07.2016
Sport Entries: 16.08.2016

Cluster 2:

Preliminary Entries: 04.08.2016
Registration, VISA and Accommodation: 30.08.2016
Sport Entries: 20.09.2016

Cluster 3:

Preliminary Entries: 24.08.2016
Registration, VISA and Accommodation: 29.09.2016
Sport Entries: 11.10.2016

Preliminary Entry:

Should you wish to compete at the FINA/airweave Swimming World Cup 2016 – Berlin, Germany, please submit your Preliminary Entry through the GMS no later than July 01, 2016. Preliminary Entries must include the following:

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- The number of male swimmers attending the meet.
- The number of female swimmers attending the meet.
- The number of officials being sent by that National Federation.

Upon receiving the Preliminary Entries, Deutscher Schwimm-Verband e.V. will send a detailed information pack to the National Federation to compete at the event.

In the case of Berlin, Germany, the qualifying period for entry times is from 16/05/2015 to 16/08/2016.

FINAL Named Athlete Entry:

Named Entries must be completed and submitted no later than **July 26, 2016**.

FINAL Sport Entries Deadline:

Athlete entries into individual and team events must be completed and submitted 10 days before the start of the first meet of the cluster, but no later than **August 16, 2016**.

Protocol

Costume Protocol - Swimwear worn shall be according to FINA by-laws BL7 and BL8.

MANAGERS/REPRESENTATIVES MEETING

A Managers/Representatives meeting will be held at the competition venue on **29 August 2016 at 17:00 hrs**. One representative from each National Federation/Club must attend this meeting. No show will be fined CHF 100 according to GR 7.1. This will be the last opportunity to make entry changes for duly entered National Teams and Clubs.

- Scratches for the first session of heats are due by the close of business of the managers/representatives meeting.
- Scratches for the second session of heats are due one (1) hour prior to the start of finals the first evening.
- DNS will be fined according to FINA Rules.

COMPETITION INFORMATION

The FINA/airweave Swimming World Cup 2016 - Berlin, Germany (GER) meet will be held in a ten (10) lane, 25 metre competition pool. The competition will consist of the following individual events for both Men and Women:

- | | |
|---------------------|--|
| - Freestyle | 50m, 100m, 200m, 400m, 800m (W), 1500m (M) |
| - Backstroke | 50m, 100m, 200m |
| - Breaststroke | 50m, 100m, 200m |
| - Butterfly | 50m, 100m, 200m |
| - Individual Medley | 100m, 200m, 400m |

In the 50/100/200/400m Meets there shall be heats and finals. The 400m Individual Medley, 800/1500m Freestyle, will be seeded and swum as timed finals, with the slow heats in the

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preliminaries session and the fastest heat in the finals session, and held at the end of each evening of competition outside the live TV transmission. No semi-finals shall be swum in any Meet.

Heats will be held using 10 lanes, Finals using 8 lanes.

Competition Programme – all meets:

Day 1 – 30 August 2016	Day 2 – 31 August 2016
Heats: 09:30 (TBC), Finals: 17:00 (TBC)	Heats: 09:30 (TBC), Finals: 17:00 (TBC)
<ul style="list-style-type: none"> • 100m Freestyle Men • 200m Freestyle Women • 50m Breaststroke Men • 100m Breaststroke Women • 100m Butterfly Women <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 100m Backstroke Men • 50m Backstroke Women • 200m Butterfly Men • 200m IM Women <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 400m Freestyle Men • 50m Freestyle Women • 200m Breaststroke Men • 100m IM Men <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 200m Backstroke Women • 50 m Butterfly Men <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 4 x 50 m Medley Mixed** • 800m Freestyle Women* • 400m IM Men* <p><i>Award Ceremonies</i></p>	<ul style="list-style-type: none"> • 100m Freestyle Women • 200m Freestyle Men • 50m Breaststroke Women • 100m Breaststroke Men • 100m Butterfly Men <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 100m Backstroke Women • 50m Backstroke Men • 200m Butterfly Women • 200m IM Men <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 400m Freestyle Women • 50m Freestyle Men • 200m Breaststroke Women • 100m IM Women <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 200m Backstroke Men • 50 m Butterfly Women <p><i>Award Ceremonies</i></p> <ul style="list-style-type: none"> • 4 x 50 m Freestyle Mixed** • 1500m Freestyle Men* • 400m IM Women* <p><i>Award Ceremonies</i></p>

*** Note: These events are outside the TV feed**

**** At the Finals' sessions the Mixed Relays shall be the last event on the programme**

In addition to the above mentioned Competition Programme, simple awards ceremonies will be included at all events as mentioned above.

All announcements, instructions, and commands during the event will be delivered in English.

RULES

All events included for competition shall be conducted under the rules of FINA.

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SCORING AND PRIZE MONEY

1. **BY MEET**

1.1 **By Event**

a) Medal points

At each Meet, the competition programme includes 34 events, 17 individual events for men, 17 individual events for women. For each individual event, the points are awarded as follows:

- First place (Gold Medallist): 12 points
- Second place (Silver Medallist): 9 points
- Third place (Bronze Medallist): 6 points

In case of tie, both swimmers receive the same number of points (eg. two winners 12 points each, 6 points for third).

b) Prize money for Medallists

For each individual event, the prize money shall be distributed as follows:

- First place: US\$ 1,500.-
- Second place: US\$ 1,000.-
- Third place: US\$ 500.-

In case of tie, the prize money will be shared (e.g. if there are two winners: US\$ 1,500 + US\$ 1,000 = US\$ 2,500 to be equally shared i.e. US\$ 1,250 for each swimmer – the third placed swimmer receives US\$ 500.-).

The method of distribution of the prize money shall be announced to the swimmers at each Meet during a briefing or at the Managers/Representatives meeting.

The total amount of the prize money has to be paid to the swimmers without any deductions.

The above prize money, US\$ 3,000 per event, amounting to a total of US\$ 102,000 for 34 individual events, has to be provided and paid to the swimmers by each HMF/OC

In addition, in 2016 and 2017, FINA will provide the following Prize Money in each meet:

Each Mixed Relay (2 events per meet):

- First place: US\$ 3,000.-
- Second place: US\$ 2,000.-
- Third place: US\$ 1'000.-

The National Federation of all swimmers winning prize money will inform the HMF/OC as to whether the prize money will be paid to the National Federation or directly to the athlete.

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1.2 Meet Performance points

According to the FINA short course points table of the relevant year, the following additional scoring shall be awarded to the top 3 best performances men and to the top 3 best performances women, swum at heats or finals:

- Best performance (highest FINA points table): 24 points
- Second best performance: 18 points
- Third best performance: 12 points

These performance points are not cumulative, only the best performance of each swimmer is taken into account.

In case of tie within any of the top 3 swimmers, the second best performance of the relevant swimmers is taken into account, thereafter the third best performance if the tie remains.

1.3 World Records

A swimmer breaking a world record shall receive the following bonuses:

- an extra 20 points
- a prize money of US\$ 10,000.-

A swimmer equalling a world record shall receive the following bonuses:

- an extra 10 points
- no prize money will be distributed

Handling for World Records:

- The payment of US\$ 10,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at all Meets
- If in one same event (heat or final) two or more swimmers better the World Record, only the winner of that event will receive the US\$ 10,000.- Prize Money
- World Records achieved at a split will not be considered neither for the 20 bonus points nor for the US\$ 10,000.- Prize Money. To be eligible, World Records must be achieved over the actual competition distance of the event.

1.4 Meet scoring

The Meet Scoring is the total of the Medal points, the Performance points and the World Record points.

One ranking shall be established for men, another for women.

1.5 Additional Awards/Prizes

- Each HMF/OC may offer additional awards and prizes as it sees fit. Any such awards and prizes should be clearly identified at the Managers/Representatives Meeting at the latest.

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- Airweave gifts will only be given to the two athletes (one man, one woman) with the best performances in each meet, in according to the FINA Points Table. For that, a dedicated and brief ceremony will be held at the end of each leg.

2 **BY CLUSTER**

2.1 **Cluster Scoring**

The ranking of each Cluster will be established by adding the Meet Scorings of the relevant Meets of that Cluster, once for men, once for women.

In case of tie, consideration will be given to achievements at any event during that Cluster as follows:

- If a swimmer has broken one World Record (or broke one more WR than the other swimmer), priority is given to the swimmer with this exclusive WR performance
- If both swimmers broke one WR each (or broke a same number of WR), priority is given to the swimmer having the best FINA Points Table WR
- If the tie remains, or if there is a tie between swimmers who have not broken any World Record, priority is given to the swimmer with the highest total of Medal points during that Cluster
- In case of tie with the Cluster Medal points, priority is given to the swimmer with the highest Meet Medal points achieved at any of the Meet of that Cluster

NOTE: to be eligible for this Cluster Scoring, it is compulsory to participate at all Meets of that Cluster.

2.2 **Cluster Prize Money**

For each Cluster, the following Prize Money will be distributed, once for men, once for women:

1 st place:	US\$ 50,000.-
2 nd place:	US\$ 35,000.-
3 rd place:	US\$ 30,000.-
4 th place:	US\$ 20,000.-
5 th place:	US\$ 10,000.-
6 th place:	US\$ 5,000.-

The total Prize Money per Cluster is US\$ 300,000.- which makes an overall purse of US\$ 900,000.-

Handling for the Cluster Winners (first male, first female):

- The payment of US\$ 50,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony

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- FINA will provide artwork for a presentation cheque to be used at all Clusters

3 Overall Final Classification

3.1 Overall Scoring

The Overall Top 3 Men and Top 3 Women of the SWC will be decided by adding all Meet Scorings of the participants.

The male swimmer and the female swimmer finishing first of the Overall Scoring shall be declared Winners of the SWC.

In case of tie, priority is given to the swimmer with the best position in any of the Clusters. If the tie remains, prevails the swimmer with one or a higher number of WR performance. If a tie still exists, the WR performance having the best score in the FINA Points Table.

3.2 Overall Prize Money

The total sum of US\$ 360,000.- shall be equally shared between Men and Women (US\$ 180,000.- each gender) as follows

1 st place:	US\$ 100,000.-
2 nd place:	US\$ 50,000.-
3 rd place:	US\$ 30,000.-

Handling for the Overall Winners (first male, first female):

- The payment of US\$ 100,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at the last Meet.

VISA REQUIREMENTS

EU nationals do not require a visa to enter the Federal Republic of Germany.

All other foreigners may require a visa for staying in Germany. Please contact the German Embassy in your country or check the Federal Foreign Office's website at <http://www.auswaertiges-amt.de/EN> to find out whether you require a visa and to find all relevant information on application procedures and requirements as well as application forms for different types of visa.

For all athletes, coaches and accompanying persons who require a letter of invitation to obtain a visa, please use the GMS accordingly and contact Deutscher Schwimm-Verband e.V. at info@swcberlin.de - both well in advance of the event to make sure that your visa is processed in time.

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ACCOMMODATION AND MEALS

Deutscher Schwimm-Verband e.V. will organise accommodation to all participating athletes and team officials of that event as per FINA/airweave Swimming World Cup rules & regulations.

The Official Teams hotel for the FINA/airweave Swimming World Cup – Berlin, Germany will be the andel's by Vienna House (4-star superior / www.andelsberlin.com) located a four minute walk from the competition venue.

Room rates are:

- Single: 169,00 Euro (full board) per night / per person
- Double: 142,00 Euro (full board) per night / per person

To avoid cancellation charges the Accommodation section must be notified of any amendments or cancellation latest by **July 26, 2016**.

Please check the information bulletin available upon your arrival at the venue for mealtimes.

LOCAL TRANSPORTATION

Free transportation is provided for all athletes, coaches and accompanying persons having booked with the Local Organizing Committee (LOC) in the official event hotel. We provide transportation from

- Airports:
 - Berlin-Tegel (TXL)
 - Berlin-Schönefeld (SXF)

(Please make sure to inform the LOC which airport the person(s) to pick-up is(are) arriving at.)

- Railway station:
Hauptbahnhof (central railway station)

to the official event hotel and vice versa.

After your arrival please proceed as mentioned below:

- The LOC transportation service will pick you up directly at your arriving gate.
- If you miss the LOC driver, ask for the information desk in the main hall and wait there, please.
- If you need further help, please call the LOC (Local Organizing Committee) office at Tel. +49 (0) 30 / 814 525 107.

The LOC will facilitate Airport Welcome and Transportation services upon receipt of the Travel Information via the GMS no later than **July 26, 2016**.

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PAYMENT OF PRIZE MONEY

Please note that due to German Tax Laws and different tax agreements with the various nations, prize money will not be paid out in cash but by bank transfer only. We highly recommend to ask all athletes to have their bank information ready after the competition to fill out their prize money form at the Prize Money Office. The following information will be needed:

German Nationals with a bank account in Germany, EU Nationals with a bank account in the European Union	Other Nationals with bank account neither in Germany nor in the European Union
Full name & address E-Mail address Name of the bank IBAN SWIFT / BIC	Full name & address E-Mail address Name of the bank Address of the bank SWIFT-Code Account no.

VIDEO ANALYSIS

Please note that we only have limited space for video analysis with your equipment. If you intend to make video analysis during the event, please get in touch with the LOC (info@swcberlin.de) to save your spot. Any unauthorized video analysis by any person or team will not be permitted.

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